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NORIE PLATE  
Business Manager



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1701 EIGHTH AVENUE  
FREEDOM, PENNSYLVANIA 15042

**Board of Directors Meeting**  
**“Students Are the Center of the Decision Making Process”**  
**May 10, 2012**

Approve Bills \$379,476.65 (First Check Run for May 2012)

Approve Capital Improvement Check Run for May 2012 - \$39,736.00

Approve April 2012 Treasurer’s Report

Approve April 2012 Cafeteria Report

**Approved 5-3-12:** Approve Minutes of April 12 and April 19, 2012

**Approved 5-3-12:** Approve Bills \$613,124.91 (Third Check Run for April 2012)

**COMMUNICATIONS:**

A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:

1. Two 11<sup>th</sup> Grade Students Placed 4<sup>th</sup> Out of Over 75 Competitors in Desktop Publishing at the Future Business Leaders of America State Leadership Conference Held in Hershey on April 15 – April 18, 2012
2. Approve Request from Borough of Conway for District Participation in the May 2012 Memorial Day Parade
3. Approve Request by Big Knob Elementary PTA to Plant Tree Donated by Home Depot in Cranberry Township at Big Knob Elementary School
4. Thank You Received from Primary Autistic Support Teacher at Aliquippa School District for Special Olympics Huggers
5. Thank You Received from Freedom Area High School Senior Joshua Estep for Appropriate School-to-Career Transition Experiences

**COMMUNICATIONS (CONT'D):**

- B. Invitation:
1. 34<sup>th</sup> Annual Graduation Ceremonies of the Beaver County Career & Technology Center, Thursday, May 24, 12:30 P.M., Community College of Beaver County "Golden Dome"
  2. New Horizon Class of 2012 Graduation Ceremony, Friday, May 25, 1:00 P.M., New Horizon School (No Freedom Area Graduates)
  3. Central Office, Wednesday, June 6, Between 1:00 P.M. and 4:00 P.M., Farewell to Superintendent Dr. Ron Sofo
  4. Freedom Area High School Class of 2012 Graduation Ceremony, Thursday, June 7, 7:00 P.M.
- C. Henry Mancini Musical Theatre Awards:
1. District Performance of "The Music Man" Earned Top Honors, Nominated for 11 of 13 Possible Awards for: **(Enclosure)**
    - Outstanding Overall Production
    - Outstanding Male in a Leading Role
    - Outstanding Male in a Supportive Role
    - Noteworthy Performance by an Individual (2)
    - Noteworthy Performance by a Group (2)
    - Outstanding Dance Performance
    - Outstanding Costumes
    - Outstanding Technical Achievement
    - Outstanding Sets and Scenery
    - Outstanding Orchestra
    - Outstanding Vocal Ensemble
- D. Other:
1. Initial Candidates Selected for Superintendent Position, First Round Interviews Scheduled for Monday, May 14<sup>th</sup>, 6:00 P.M., and Wednesday, May 16<sup>th</sup>, 5:00 P.M.; Second Round Interviews Scheduled for Thursday, May 31<sup>st</sup>, 5:00 P.M.
  2. **June 2012 Board Meetings to be Held on June 14 and June 21**
  3. **5-3-12:** Voting Ballots to be Cast for Beaver Valley Intermediate Unit Board of School Directors (Three Year Term Beginning July 1, 2012 thru June 30, 2015) – Return Ballots to Board Secretary at End of Meeting of May 10, 2012 **(Handout)**
  4. **5-3-12:** Request from Members of the Freedom-New Sewickley Ministerium to Offer a "Good News Club" to Students of Big Knob Elementary School for the 2012-2013 School Year

**COMMUNICATIONS (CONT'D):**

- E. Use of School Facilities (Schedule According to Policy):
1. Freedom Lil' Bulldogs:
    - Big Knob Elementary, 7/23 thru 10/6, Football Practices
    - Football Stadium, 8/10, Pep Rally
    - Football Stadium, 8/18, 8/25, 9/1, 9/15, 9/22, 10/6, Home Football Games
  2. Freedom Lil' Bulldogs Women's Auxiliary, Middle School Gym and Student Center, 3/18 thru 3/22, Cheerleading Tryouts

**Note in Minutes:**

- F. PSBA Membership Dues Remain Unchanged for 2012-2013
- G. **5-3-12: Important Dates for End-of-Year High School/District Activities (Handout)**  
**\*High School Spring Concert – Tuesday, May 22, 7:00 P.M.**  
**\*Principal's Reception – Friday, May 25, 9:00 A.M. – 11:00 A.M.**  
**(Academic Assembly)**
- H. **5-3-12: Approved District 2012-2013 School Calendar (Handout)**

**PUBLIC/COMMUNITY RELATIONS:**

(Formal Request – 10 Minutes) / Informal Request – 5 Minutes)

- A. **5-3-12: Mrs. Jayne Yanyanin, Parent of High School Student – Topic: Appointment of Drum Major**

**ENCLOSURES:**

- A. Henry Mancini Nominations Announcement (**Communications – Item C.1.**)
- B. Real Estate Tax Universal Installment Payment Plan Resolution (**Finance – Item E.**)
- C. Article on Understanding the Impact of Sequestration on Federal Education Dollars (**Finance – Item Q.**)
- D. Proposed Referee Fees for 2012-2013 School Year (**Extra-Curricular – Item B.**)
- E. Athletics/Club Participation Survey Provided by BVIU (**Extra-Curricular – Item L.**)
- F. In-Out Migration Report as of April 2012 – **1,524 (+2 from March 2012)**
- G. Free-Reduced Lunch Report as of April 30, 2012 – **District at 41.09%**
- H. **Cyber/Charter School Enrollment as of May 8, 2012 - Current Projected Annual Cost for 2011-2012 School Year \$480,193.75; 41 Cyber/Charter Students, 13 Brick and Mortar Students – Total No. of Students - 54; 4 Year Old Program Enrollment 3 – Current Projected Annual Cost for 2011-2012 School Year \$25,910.67**
- I. Beaver County School Property Tax Survey for 2012-2013 Provided by BVIU
- J. BVIU School Board Notes for April 25, 2012 Meeting

**SUPERINTENDENT'S REPORT:**

- A. **Approved 5-3-12:** Approve Release Time, According to Policy, for Superintendent to Attend:
1. Breakfast Meeting for All Administrators Who Have Participated in the Communities of Practice Program for 2011-2012 School Year, Monday, May 14, 8:00 A.M. – 10:00 A.M., AIU3-Homestead
  2. Invitation Sent by Mars Area School District's Superintendent to Meet With Dr. Nick Trombetta of the Pennsylvania Cyber Charter School to Discuss and Obtain More Information Regarding the Proposed STEM School to be Constructed in the Mars/Cranberry Area, Monday, May 14, 10:00 A.M., Mars Area School District Administration Office
- B. **Approved 5-3-12:** Approve Daily Rate for Interim Superintendent, Dr. Alan Guandolo, at \$300 Per Day Commencing On or About Thursday, May 24, 2012 **(Administrative Report)**

**LEGISLATION:**

- A. Debrief of Meeting With State Legislators Held on April 26, 2012, at the BVIU Concerning Adequate, Predictable and Equitable Funding of Public Education
- B. Review Recent KDKA-TV Investigative Report Concerning Overpayment to Pennsylvania's Cyber Charter Schools Which Requires Significant Revisions to the State's Current Law
- C. **5-3-12:** Midwest Region 2 Spring Cabinet Meeting, Tuesday, May 15, BVIU, Dinner 5:30 P.M. Followed by Meeting at 6:30 P.M., RSVP to Sandy DiSante at [sdisante@freedom.k12.pa.us](mailto:sdisante@freedom.k12.pa.us) by May 8

**Note in Minutes:**

- D. Statewide Call to Action for Public Education, Wednesday, May 23 (Look for E-Mail Links)

**FINANCE:**

- A. Approve Proposed Final 2012-2013 Budget **(Presentation by Business Manager on May 3, 2012)**
- B. Approve Release Time, According to Policy, for Noriene Plate, Business Manager, to Attend:
1. Monthly 2012-2013 Beaver County Business Managers' Meetings and 2012-2013 West Central PASBO Meetings (Costs According to Policy)
  2. PASBO 58<sup>th</sup> Annual Conference, March 19 thru March 22, 2013, David Lawrence Convention Center-Pittsburgh (Costs According to Policy)

**FINANCE (CONT'D):**

- C. Approve Release Time, According to Policy, for Wanda Murray, Accounts Payable Coordinator, Attendance at 2012-2013 Beaver County Joint Purchasing Meetings Usually Held at BVIU, Cost Mileage
- D. Approve Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, Attendance at 2012-2013 PSERS Meetings Usually Held at BVIU, Cost Mileage
- E. Approve Real Estate Tax Universal Installment Payment Plan Resolution (Installment Dates of August 31<sup>st</sup>, September 30<sup>th</sup> and October 31<sup>st</sup>) **(Enclosure) (Signatures Required)**
- F. Approve Petition for Confirmation of Distribution of Monies Collected by the Beaver County Tax Claim Bureau from the Repository for Unsold Properties
- G. Approve All Sports and Voluntary Student Accident Insurance for 2012-2013 School Year, Total Cost \$13,250 (No Increase from Previous Year)
- H. Elect/Approve Board Treasurer (One Year Term) According to Section 404 of the School Code (Non-Paid Position)
- I. Approve Resolution to Extend the Local Economic Revitalization Tax Assistance (LERTA) Tax Abatement for Tri-County Commerce Park for an Additional Five Years (June 30, 2012 to June 30, 2017) **(Solicitor's Report)**
- J. Research Related to Board Member's Question Concerning Children of District Faculty Attending Freedom Area Schools Tuition Free **(Solicitor's Report)**
- K. Approve Proposed Substitute Rates Effective July 1, 2012:

	<u>Starting</u>	<u>Substitute</u>	<u>Current Difference - Starting/ Sub Rates</u>	<u>Proposed Rates Effective 7/1/12</u>	<u>Change In Sub Rate</u>
Art Aide	8.50	9.27	0.77	\$ 8.25	\$ (1.02)
Clerk	8.00	-		\$ 7.50	
Custodial	12.56	9.81	-2.75	\$ 9.50	\$ (0.31)
Food Service	9.30	9.27	-0.03	\$ 8.25	\$ (1.02)
Lunch Monitor	7.95	8.18	0.23	\$ 7.50	\$ (0.68)
Nurse Aide	13.50	13.10	-0.40	\$ 13.00	\$ (0.10)
Secretary	8.75	9.27	0.52	\$ 8.25	\$ (1.02)

Proposed Sub rates would be fixed. No increases unless board approved.

Current Sub Rate higher than starting rate

**FINANCE (CONT'D):**

- L. Approve Amendment to Freedom Area School District Cafeteria Plan Effective 7/1/2012  
**(Signatures Required):**

**Section A.5 Participation**

(a) *Eligible employees participate in the Health Care Spending Account Program by making an election to participate for Plan Year and agreeing to reduce their compensation on a pre-tax basis (salary reduction contributions) in an amount not less than \$120 and not to exceed \$2,500.*

Not to Exceed Amount Reduced from \$3,600 to \$2,500 Due to National Health Care Law Requirement as of January 1, 2012 **(Administrative Report)**

- M. **5-3-12:** Recap of Finance Committee Meeting Held on Wednesday, April 25, 2012
- N. **5-3-12:** Personnel Matter **(Executive Session)**

**Note in Minutes:**

- O. Cumulative Per Student and Per Classroom Funding Cuts, Enacted/Proposed by Governor Corbett, Listed for All Beaver County School Districts – 2011-2012 and 2012-2013, **Freedom Area Total Per Student - \$456/Per Classroom - \$11,403**
- P. Return of Delinquent Real Estate Tax:

	2012		
	CONWAY	FREEDOM	NEW SEWICKLEY
FACE	\$ 67,136.25	\$ 63,856.05	\$ 224,994.50
PENALTY	\$ 6,713.65	\$ 6,385.66	\$ 22,499.60
<b>TOTAL</b>	<b>\$ 73,849.90</b>	<b>\$ 70,241.71</b>	<b>\$ 247,494.10</b>
	2011		
<b>TOTAL</b>	<b>\$ 61,892.64</b>	<b>\$ 58,854.63</b>	<b>\$ 232,673.43</b>
<b>CHANGE</b>	<b>\$ (11,957.26)</b>	<b>\$ (11,387.08)</b>	<b>\$ (14,820.67)</b>

- Q. Article on Understanding the Impact of Sequestration on Federal Education Dollars **(Enclosure)**
- R. Communication Received from Highmark Blue Cross/Blue Shield Concerning Recent Contract-in-Principle Agreement Between Highmark and UPMC

**EDUCATION:**

- A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Other:**

- a. **Confirm:** Observe Project Lead the Way Engineering/Technology Courses, May 2, West Allegheny High School, Imperial, Cost Mileage:
  - i. Chris Bennett, High School Counselor
  - ii. Rita Kaplin, High School Counselor

**EDUCATION (CONT'D):**

- b. Tricia Schink, Elementary Math Coach, RtII – Intervention Observations, May 11, Central Valley School District, Cost Mileage
- B. Approve List of June 2012 Graduates (See Folder)
- C. Consider Annual Requests from:
  - 1. High School Principal for Counselor Chris Bennett to Work Six (6) Additional Days and Six (6) Special Project Days for Summer Work (Budgeted) **(Administrative Report)**
  - 2. Middle School Principal for Counselors Susie Suleski and Randy Perkins to Work Six (6) Additional Days Each for Summer Work (Budgeted) **(Administrative Report)**
  - 3. Middle School Principal for Counselor Randy Perkins to Work Six (6) Additional Special Project Days on 24 PIMS Templates Due to be Submitted During the Summer Collection (Budgeted) **(Administrative Report)**
- D. Approve Renewal Agreement with AOT, Inc. for the 2012-2013 School Year at a Rate of \$63.25 Per OTR/L Hour (Increase of \$1.25 Per Hour from Previous Year), \$53 Per COTA/L Hour (Increase of \$1.00 Per Hour from Previous Year), Plus \$.50 Per Hour Surcharge for Travel Within the District (No Increase from Previous Year)
- E. Approve Renewal Agreement with MRS Physical Therapy for the 2012-2013 School Year at a Rate of \$55 Per Patient Care and \$50 Per Hour Non-Patient Care, Including IEP Meetings and Documentation (No Increase from Previous Year)
- F. Approve Homebound Instruction, According to Policy, for Middle School Student
- G. Confirm Potential Teacher/Administrator Vacancies for 2012-2013 School Year
- H. Review High School Proposal to Repurpose High School Library **(Administrative Report)**
- I. April 2012 National School Board Association Conference **(Board Report)**
- J. Discuss Board Member Scott Challis' Ideas for a Student Exit Survey **(Handout)**
- K. Approve \_\_\_\_\_ as High School Principal Effective July \_\_\_\_\_, 2012, Salary \$\_\_\_\_\_ **(Executive Session)**
- L. Personnel Matters **(Executive Session)**

**EDUCATION (CONT'D):**

**Following Items Approved at May 3, 2012 Board Meeting:**

M. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Title I:**

- a. **Approved 5-3-12:** Federal Programs – Non-Public Schools Consultation, May 1, BVIU, Cost Mileage:
  - i. Noriene Plate, Business Manager
  - ii. Wendy Vannoy, Title I Coordinator
- b. **Approved 5-3-12:** Wendy Vannoy, Title I Coordinator, Federal Programs Academy, May 11, AIU3-Homestead, Cost Mileage

2. **Other:**

- a. **Approved 5-3-12:** Gena Tokar, Conway Elementary Title I Reading Specialist, RtII Data Team Meeting Observation, May 3, Western Beaver Elementary School, Cost Mileage
- b. **Approved 5-3-12:** Student Assistance Program Training, June 11 thru June 14, The Prevention Network-Baden, Cost \$300 Registration Fee Plus Mileage:
  - i. Darlene Corris, High School Assistant Principal
  - ii. Dave Matthews, Middle School Security Hall Monitor

**STUDENTS AND STAFF TRAVEL:**

1. **Other:**

- a. **Approved 5-3-12:** Heather Giammaria, High School English Teacher, Plus 18 High School Students, May 21, Conway Elementary and Big Knob Elementary Schools, Cost \$144 for Transportation Plus Substitute (Part of Integrated Theatre Arts Curriculum)
- b. **5-3-12:** Sara Miller, K-8 Gifted Coordinator, Robo Soccer Competition, May 21, BVIU, No Cost to District

N. **Approved 5-3-12:** Approve Homebound Instruction, According to Policy, for:

- 1. High School Student
- 2. Middle School Student

O. **Approved 5-3-12:** Approve Maternity Leave, Followed by FMLA, for Heidi Ludwiczak-Orrico, Conway Elementary Kindergarten Teacher, Effective Approximately May 17, 2012 thru End of 2011-2012 School Year

P. **Approved 5-3-12:** Approve the Following as a Day-to-Day Substitute Teacher:

- 1. Faith Hemminger (**Clearances on File**)
- 2. Tracy Karp (**Clearances on File**)



**EDUCATION (CONT'D):**

- Q. **5-3-12:** Review Board Options Regarding the Scheduling of High School Students in a Block Schedule for 2012-2013 School Year Considering Community Input **(Executive Session)**

**OPERATIONS:**

- A. Approve Temporary Maintenance Substitute Position, Rate \$18 Per Hour
- B. Impact of Last Minute State Department of Health Two Week Extension on Status of Student Immunizations **(Administrative Report)**
- C. Buildings & Grounds Director Monthly Report
- D. **Approved 5-3-12:** Approve Becky Speiler, Currently Part-Time Food Service Employee, as High School Head Cook Effective 2012-2013 School Year, Salary According to Contract
- E. **Approved 5-3-12:** Approve Transfer of Lori Landis from Conway Elementary School to Big Knob Elementary School as Full-Time Secretary Effective May 7, 2012 (Substitute Placed at Conway Elementary School for Remainder of 2011-2012 School Year)
- F. **Approved 5-3-12:** Approve Release Time, According to Policy, for Food Service Director Dawn Fronius to Attend PDE Training on New USDA Meal Patterns for 2012-2013 School Year, Thursday, July 12, PaTTAN-Pittsburgh, Cost Mileage Plus Tolls
- G. **Approved 5-3-12:** Approve Award of Bid to Colteryahn Dairy for Non-Dairy Products for the 2012-2013 School Year
- H. **Approved 5-3-12:** Approve Agreement with Medic Rescue Ambulance Service from July 1, 2012 thru June 30, 2013 – Cost \$3,100 (Increase of \$100 from Previous Year) **(Signatures Required)**
- I. **Approved 5-3-12:** Request Permission to Dispose of District Wide Unused Textbooks and/or Library Books for 2012-2013 School Year
- J. **Approved 5-3-12:** Approve Parent Transportation Agreement **(Signatures Required)**
- K. **5-3-12:** Discuss Progress Made in Determining Feasibility of "Working" Buildings & Grounds Manager **(Executive Session)**

**EXTRA-CURRICULAR:**

- A. Approve Detmar (Sonny) Starr as Boys' Varsity Basketball Assistant Coach, Salary \$1,800
- B. Review Proposed Referee Fees for 2012-2013 School Year **(Administrative Report) (Enclosure)**

**EXTRA-CURRICULAR (CONT'D):**

- C. Consider Request from Dan O'Leary, Head Baseball Coach, and Mike Braddock, Head Softball Coach, to Play a Jr. High Schedule for 2012-2013 School Year in Lieu of a Jr. Varsity Schedule, No Additional Cost to District (Must Comply With Total Budgeted Monies) **(Administrative Report)**
- D. Athletic Director Monthly Report
- E. Approve \_\_\_\_\_ as Girls' Varsity Basketball Head Coach, Salary \$ \_\_\_\_\_ **(Executive Session)**
- F. Review Data Related to Athletic Director Employment Agreement / Memorandum of Understanding **(Executive Session)**
- G. **Approved 5-3-12:** Accept Resignation of Maria Porter as Homecoming Sponsor
- H. **Approved 5-3-12:** Accept Resignation as Senior Class Co-Sponsor, Effective End of 2011-2012 School Year, from:
  - 1. Brandi Burger
  - 2. Maria Porter
- I. **Approved 5-3-12:** Approve Amy Nicely as Middle School Newspaper Sponsor Effective 2012-2013 School Year, Salary According to Contract
- J. **Approved 5-3-12:** Approve Carol-Lynn Dubovi as Majorette Sponsor, Salary According to Contract
- K. **5-3-12:** Update on Girls' Varsity Basketball Head Coach Selection Process **(Administrative Report)**

**Note in Minutes:**

- L. Athletics/Club Participation Survey Provided by BVIU **(Enclosure)**

**POLICY:**

**Note in Minutes:**

- A. Waiting for Model PSBA Concussion Policy for District Review

**MEET AND DISCUSS:**

- A. Personnel Matter **(Executive Session)**